

MINUTES FOR DOR MEETING OF 11/21/2019

Submitted by Gary and Lorraine Granath

MEETING CALLED TO ORDER: 8:10 PM.

ATTENDEES: Kris Aeckerle, Amy Aeckerle, Donna LaDonna, Rick LaDonna, Debbie Blood, Jeff Blood, Gary Granath, Lorraine Granath, Stu Jones, Jane Jones, Warren Olson, Doreen Olson

PHONE-IN ATTENDEES: (DIAL-IN NUMBER: (605) 313-4441; ACCESS CODE: 347590) Sharon and Chuck Meyer

GUEST: Peter Emmel

AGENDA REVIEW: No new items were suggested.

SECRETARY'S REPORT: Minutes of September meeting were accepted.

ACTION ITEMS:

Ribbons and Dangles: 300 ribbons ordered, received, and per Rick LaDonna, they are paid for. Warren brought them to our meeting. DOR ribbons are white with purple letters. The round dangles have purple lilacs with a peach background. Both are beautiful!

DOR flier: Is complete and on the website/Promenader and Facebook as an event.

DOR dinner flier: Complete and on the website/Promenader and Facebook.

Out of Town Callers: Deb will follow up with Jim G.

Need a volunteer to help oversee the greeters. Make sure greeters are present, and where they are supposed to be, especially at the doors. In the past, volunteers have not been present at the doors and dancers have entered unregistered. Much positive feedback was received last year regarding the instruction booklet provided to greeters. The greeters knew exactly what their responsibilities were and therefore felt very comfortable welcoming the dancers and directing them to the registration tables. Stu and Jane to approach Dee and Roy regarding this. Committee to follow up.

Donna/Rick also had trouble with volunteers not showing up at the registration tables. This places a burden on those who are fulfilling their promise to volunteer as they have to cover for those who did not show as well as cover their own assigned time slot.

In 2020, we will request from each club the names of volunteers, a contact number, and the time slot assigned for each volunteer.

Catered Sit-Down Dinner

Vendor: Otto Tomotto.

Meal ticket now \$16.

Menu: Chicken French, Eggplant Parmesan, Meatballs & sauce, basic salad, Penne pasta/rosa sauce, bread & garlic butter. Food to be delivered at 5:15 pm.

Dinner count to vendor 1 week prior. Deb to check with vendor regarding payment method, i.e. the day of service or in advance.

Dinner hour starts at 5:30 pm.

Vendor to serve and clean up: bring food into building, put bread & butter on all tables, put food trays on racks with sterno underneath to keep food warm, provide serving utensils, swap out food trays when empty, clean up trays, take out trash, package leftovers in vendor-provided containers (will need coolers and ice to keep cold). Vendor to return: racks, sterno and serving utensils to Otto Tomotto's.

Deb has mentioned to Otto Tomotto we always run out of salad.

RAF volunteer will collect dinner tickets and allow dancers to sit at tables after room is set up, before food is ready.

Jim Gotta, Jeff and Debbie Blood: review with PCC staff during pre-event walk through inspection: Need 2 tables, with 2 serving lines each, set up. Perinton Community Center to set up tables and chairs for dinner and take down after dinner.

Refreshment Room & Dinner: MaryJo will oversee both dinner and snack room again. Since caterer will be serving food and cleaning up, there is no need to split roles.

2020 Dance Schedule: Similar to last year (2019), except we have scheduled line dancing in between the square dance tips from 7:30 to 8:15 pm in the Mainstream/Graduation Hall. No round dancing in the Mainstream Hall from 7:30 to 8:15 pm. **Jim Gotta to update the schedule with the 2020 callers.**

Open Mic: Scheduled from 5:00-5:30 pm. Who and How to promote? Any suggestions? Open mic is to encourage new callers as well as provide dancing while dining area is being set up. Deb to check with Sidney and Jim G.

Daphne-Norma Leadership Award: Donna LaDonna volunteered to create a display describing this award and listing past winners. Need to be able to add names yearly. Placement of display to be determined.

Feedback on DOR meeting time change to 8:00-9:00 pm. No one opposed to new time slot. Deb: anything that promotes more involvement is what we are trying to do. Hope the earlier time slot for RAF meetings will encourage more participation. If approved at RAF meeting, need to notify membership via RAF website/Promenader

Need to recruit volunteers to help with DOR 2020 and develop leaders for the RAF board and events. The Vice Presidents and Secretaries terms both end in May of 2020.

Club packets need to be assembled and distributed by January 15, 2020. Last year the club packets were assembled during a DOR meeting. This worked well. Will plan to do this at our January 6, 2020, DOR meeting.

Graduation Packets need to be assembled by April 2, 2020. Deb and Jeff offered to do this again this year. (Last year the Graduate packets were assembled at their home.)

We need to replenish Silver Booklets for new grads to collect 25 caller signatures. (New graduates receive a dangle when they receive 25 caller signatures.)

Jim Gotta to complete the Presidential Letter.

Deb and Jeff: volunteer schedule needs to be prepared in December. If we can get Dee and Roy lined up, we can include them in the schedule.

Dinner tickets to be completed by mid December. ***Jim Gotta has file.***

Deb and Jeff to send completed DOR dinner flier to Warren for printing.

Warren to print DOR flier.

Warren to print Dance schedule. Deb to get updated dance schedule to Warren.

Deb and Jeff will notify Club Presidents that we are seeking volunteers. Perhaps make a list of examples of tasks that could be performed by volunteers.

Meeting adjourned: 8:40 PM. Motion to adjourn made by Kris, seconded by Rick.)

NEXT DOR MEETING: Monday, January 6, 2020.

All meetings are held at Bill Grays, 1225 Jefferson Road.

Tentative Remaining 2020 DOR Meeting Schedule

Jan 6, 2020 - Mon

Feb 19, 2020 - Weds

Apr 2, 2020 - Thurs

DOR Dance: May 2, 2020 - Sat

May 12, 2020 - Tues

DOR Committee Members 2019-2020

Federation VP – Chair DOR	Debbie and Jeff Blood	
Federation President	Jim Gotta	
Federation Past President	Warren Olson	
Secretary	Gary and Lorraine Granath	
Treasurer	Rick and Donna LaDonna	Jeff Blood to assist
Contracts	Sharon and Chuck Meyer	
Baskets	Stu and Jane Jones/Amy and Kris Aeckerle	
Refreshment Room/Dinner	MaryJo and Dave Webster	
Awards	Jim and Lurine Gotta	
Graduate Packets	Debbie, Jeff, Jim, Warren	Amy Aeckerle/Laurie Collins to assist